

To assist an affiliated club in the Access NI Application Process, please read below information

An Access NI check is a criminal history record check which provides different levels of information about you. Tennis Ulster only carry out Enhanced Checks, however there are three levels of check:

- a basic check contains details of all convictions considered to be unspent
- a standard check contains details of all spent and unspent convictions, informed warnings, cautions and diversionary youth conferences
- an enhanced check contains the same information as a standard check and police records held locally. To work with children and vulnerable adults, the check may include information held by the Disclosure and Barring Service (DBS)

Before applying please consider the following:-

Is the position the applicant is applying for require an Access NI Enhanced Check with Check of Barred Children's List?

Are they involved in regulated activity? (see below definition of regulated activity)

An Enhanced Check can only be carried out through a registered body. Tennis Ulster is a registered body with Access Northern Ireland who carry out criminal record checks.

Please read the links below before you apply for an enhanced check

<https://www.nidirect.gov.uk/articles/information-disclosed-criminal-record-check>

<https://www.justice-ni.gov.uk/articles/disclosure-and-barring>

Working with Children in the Voluntary/Charity Sector see

<https://www.justice-ni.gov.uk/sites/default/files/publications/justice/AccessNI%20checks%20-%20working%20with%20children%20in%20the%20voluntary%20sector%283%29.pdf>

Working with Adults in the Voluntary/Charity Sector see

<https://www.justice-ni.gov.uk/sites/default/files/publications/justice/AccessNI%20checks%20-%20working%20with%20adults%20in%20the%20voluntary%20sector.pdf>

What is Regulated Activity?

Regulated activity is something that a person working in Northern Ireland must not do if the Disclosure and Barring Service (DBS) has "barred" them from working with children and adults. It is an offence for a barred person to do such work or to apply to do such work. There are currently (January 2017), 63,000 individuals across England, Wales and Northern Ireland on the DBS barred lists.

Where an individual is working in regulated activity with children or adults, they are entitled to apply for an Access NI enhanced check, together with a check of the "barred" lists held by the Disclosure and Barring Service and the Scottish government. The application must be countersigned by an organisation that is registered with Access NI.